



File #: \_\_\_\_\_  
 Permit #: \_\_\_\_\_  
 Date: \_\_\_\_\_

## APPLICATION FOR UCC SIGN PERMIT

<b>Site Information</b>  <b>Political Subdivision and County names are required</b>	Facility Name (name of company, mall, institution, university, etc.): _____ Building and/or Tenant Name _____ Street <b>Number</b> and <b>Name</b> _____ City _____ State _____ Zip Code _____ <b>Political Subdivision</b> _____ <b>County</b> _____ Previous L&I File Number (if sign was previously approved or if electric circuit will be pulled from building): _____ Contact Name: _____ Phone: _____ E-Mail: _____
<b>Proposed Sign Information</b>	<input type="checkbox"/> Ground Sign <input type="checkbox"/> Marquee Sign <input type="checkbox"/> Pole Sign <input type="checkbox"/> Projecting Sign <input type="checkbox"/> Roof Sign <input type="checkbox"/> Wall Sign <input type="checkbox"/> Combination Sign Sign dimensions: _____ (height) x _____ (width) = _____ (Sq. ft.) Sign material(s): _____ Method of attachment _____ Illumination: <input type="checkbox"/> None <input type="checkbox"/> Electrical <input type="checkbox"/> Incandescent <input type="checkbox"/> Fluorescent <input type="checkbox"/> Neon <p style="text-align: center;"><b>Note: If illuminated, all electrical details must be shown on drawings.</b></p>
<b>Plan Requirements</b>	Two (2) copies of detailed plans and specifications for the proposed sign must accompany this application. These must be drawn to scale on pages which are at least 18" x 24" and sealed by a licensed architect or engineer or they may be 8 ½" x 11" if all dimensional details are clearly indicated! Signs shall comply with the requirements of Appendix "H" of the International Building Code. These plans must detail: <ul style="list-style-type: none"> <li>The dimensions of the sign and any supporting members.</li> <li><b>If roof mounted sign</b>, provide the height from the roof level to lowest part of sign and the height from roof surface to the top of the sign.</li> <li><b>If ground mounted sign</b>, the height from ground level to the top of sign.</li> <li><b>If a wall mounted sign</b>, the dimensions of the wall surface of the building to which it will be attached and the location where sign will be attached.</li> <li><b>If a free-standing sign</b>, the setbacks from property lines, buildings, driveways, and the edge of an improved road or curb (shown on a plot plan).</li> <li>The materials, finish, construction including loads (wind &amp; seismic), stresses, anchorage, any illumination, and the fail-safe provisions for animated devices (if any) shall be provided.</li> <li>Other pertinent engineering or construction data.</li> </ul>
<b>Applicant &amp; Owner Information</b> (All fields are required)  <i>Applicant will be the responsible party for fees.</i>	<b>Applicant Name</b> _____ Street Address _____ City _____ State _____ Zip Code _____ Phone _____ <b>E-Mail</b> _____  <b>Owner Name</b> _____ Street Address _____ City _____ State _____ Zip Code _____ Phone _____ <b>E-Mail</b> _____